**General Requirements**

* Portfolio is in bradded folder.
* Portfolio is typed/printed in color.

**Inside the Brads**

* Cover Page
* Preface
* Table of Contents
* Author Information
* Creative Medium #1, Medium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Creative Medium #2, Medium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Creative Medium #3, Medium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Creative Medium #4, Medium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Structured Writing, Genre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Works Cited
* Annotated Bibliography
* Epilogue

By signing below, I affirm that I am submitting my portfolio on the \_\_\_\_ of May 2016.

It is \_\_\_\_ days late, which incurs a penalty of \_\_\_\_%.

(Maximum 3 days: 1 day—15%; 2 days—30%; 3 days—45%)

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Initials: \_\_\_\_\_\_\_